

**MINUTES OF A MEETING OF THE MANAGEMENT COMMITTEE OF THE PEARLY BEACH RATEPAYERS' ASSOCIATION HELD ON THE VILLAGE GREEN, PEARLY BEACH ON FRIDAY, 15 JANUARY, 2016 AT 10H30**

The Chairperson welcomed everyone to the meeting and extended a special welcome to Peter Burton-Moore, as a newly elected committee member. Steve Peck, the outgoing Treasurer was thanked for his contribution to the PBRPA and for his work in the upliftment of the village. He was presented with a small token of the committee's appreciation.. The meeting was then opened in prayer

**PRESENT** : Messrs Theo Coetzer; Peter Burton-Moore;  
Cllr Dudley Coetzee (*ex officio*) & Steve Peck (*guest*)  
Mesdames Nelia Hurter; Isolde Smith & Shirley Coetzee (*scribe*)

**APOLOGIES** Messrs Mike Lamb & Jason Stonehewer

**ELECTION OF OFFICE BEARERS**

After a short discussion, it was decided that the position of Vice Chairman would not be filled. Isolde had indicated that due to club commitments she would not be able to perform her duties as secretary as she had done in the past.

Peter Burton-Moore was elected to serve as Treasurer. Proposed by Nelia Hurter and seconded by Cllr Dudley Coetzee.

Isolde Smith was elected to serve as the Membership Secretary. Proposed by Shirley Coetzee and seconded by Nelia Hurter.

Nelia suggested co-opting Vivienne Burton-Moore to serve as Secretary and would approach her about the possibility of serving on the committee. In the interim Shirley would continue to deal with the administration of the Association until a secretary has been appointed to fill the vacancy. The committee agreed with this suggestion.

Shirley also asked if those present would consider the possibility of co-opting Dave Kunneke, a new member, to serve on the committee, this proposal was also supported by the committee.

**Portfolios**

Fundraising	:	Mike Lamb
Building Developments		Nelia Hurter
Infrastructure & SAP liaison		Theo Coetzer
Village Green		Jason Stonehewer
Function Planning		Whole Committee

**Bank signatories**

Following the resignation of Steve Peck as Treasurer, it was unanimously agreed that Shirley Coetzee as Chairperson, Isolde Smith as Membership Secretary and Peter Burton-Moore as the new Treasurer should all be signatories to the Association's banking accounts.

## **NEW MEMBERS**

Theo was congratulated on recruiting 4 new members:

Daleen Stickling	Erf 23	Dries Delport	Erf 1831
Jaco Viljoen	Erf 1777	Ben Matthee	Erf 1759

Acceptance of all these new members was proposed by Cllr Coetzee, seconded by Nelia Hurter and approved by the committee.

Cllr Coetzee had recruited Dave Kunneke as a member - who had indicated that he would be willing to serve on the committee if co-opted. Nelia seconded the proposal that he be accepted as a member. Shirley would liaise with Dave regarding co-opting him to serve on the committee.

## **REPORT-BACK**

### **♣. AGM held on 22 December 2015 at the Angling Club**

It was noted that attendance had increased.

Shirley expressed her disappointment that the SAPD had not kept to the allocated time slot of 10 minutes and had insisted on addressing the meeting before the business of the day could be concluded. This had led to considerable delays in dealing with agenda items. In future guest speakers will address meetings after official business has been concluded and no exceptions will be made in this regard.

Suggestions were put forward regarding the holding of the AGM, such as holding a meeting in the evening or moving the date of the AGM back to March. Each suggestion made presented challenges and it was agreed that that no changes be instituted now.

### **♣. Carols on the Green, 22 December 2015**

Matt and Nelia Hurter were thanked for their assistance with the music and sound equipment without which it would not have been possible to hold the event.

Nelia thanked Cllr Coetzee and Shirley for arranging the presentation.

### **♣. The Pearly Beach Affaire, Wednesday, 30 December, 2015**

After lengthy discussion during which all committee members contributed, the following was noted:

Nelia was thanked for convening a successful Affaire. The donation secured by her helped keep costs to the Association to a minimum. With this donation the PBRPA made a small profit of R140. Steve suggested that the PBRPA continue to secure donations for this event.

The committee gratefully acknowledged Mike's donation for the placement of the half page advert in the Courant and it was noted that the event was well advertised with the use of banners in the village and in town. Leaflets were distributed and posters were erected around the village and in Gansbaai.

Theo was thanked for his help with the printing requirements for both the Carols and the Affaire. The entertainment organised by Matt Hurter and friends was superb and enjoyed by all. The committee's appreciation was conveyed to Nelia.

### **Cost of the Event:**

<b>Seeff donation</b>	<b>R1000</b>	Liquor Licence	R545
<b>Income from stalls</b>	<b>R 775</b>	Advertising	R385
		Prizes	R130
		Prepaid Electricity	R 50
		Labour	R450
		Updating Banner	R 75
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	<b>R1775</b>	<b>Cost to hold</b>	<b>R1635</b>
		<b>Surplus</b>	<b>R 140</b>

### **Most notable shortcomings**

Lack of fresh produce/Lack of takeaway food/Lack of ice was a problem  
Music tent could have been more prominent.

Cllr Coetzee suggested that the committee give some thought to holding the Affaire on a day other than Wednesday as this seemed to clash with other commitments some stallholders had which then prevented them from participating in our event. He also indicated that a Bedouin tent used by Gansbaai Tourism could be used for the Affaire in the future. Other concerns and suggestions to be discussed in greater detail at future meetings.

### **GENERAL**

- ▲ Steve would update the website with the committee's details, thereafter it will be Shirley's responsibility to liaise with Gregg to update the site. Shirley is the keeper of all keys until further notice.
- ▲ Steve will inform Gansbaai Tourism to address future correspondence with regard to Tourism membership to the Chairperson and new Treasurer.
- ▲ Pete will investigate the possibility of having one banking account with the best possible interest rate and banking convenience for the Association. This might entail changing banks. Steve, Isolde and Pete will liaise regarding the changing of bank signatories as soon as possible and advise the committee accordingly.

- ▲ Shirley suggested that the next meeting be a working breakfast at Pearly Shells at a cost of R50 per head. Date and time to be confirmed but likely to be Friday, 5 February as the Ward 11 committee meeting, the first of the year, will take place on Tuesday, 9 February.

The business matters for the day having been concluded, the meeting was then closed at noon.

**CHAIRPERSON**

**DATE**